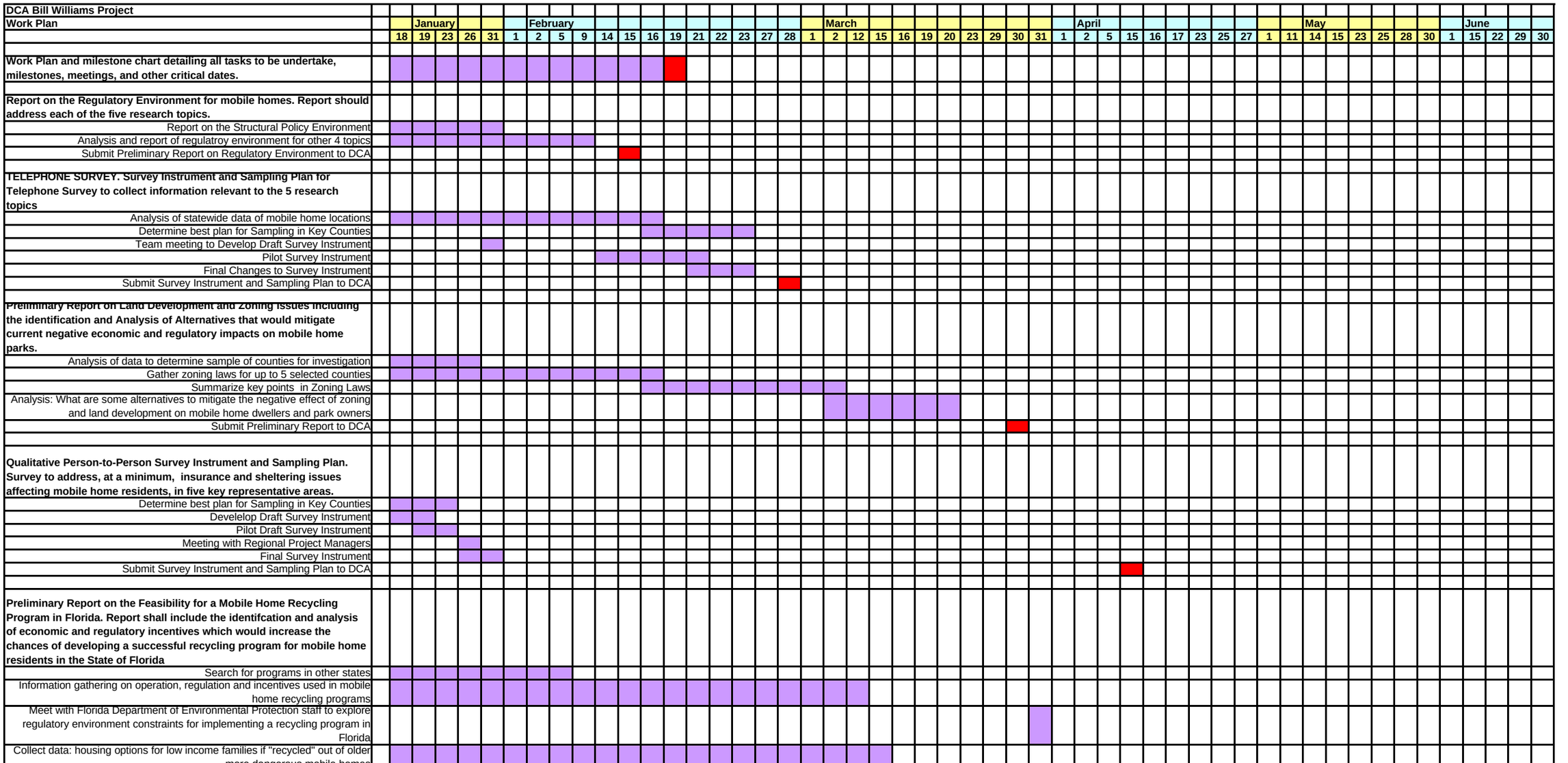
DCA Bill Williams Project
Work Plan
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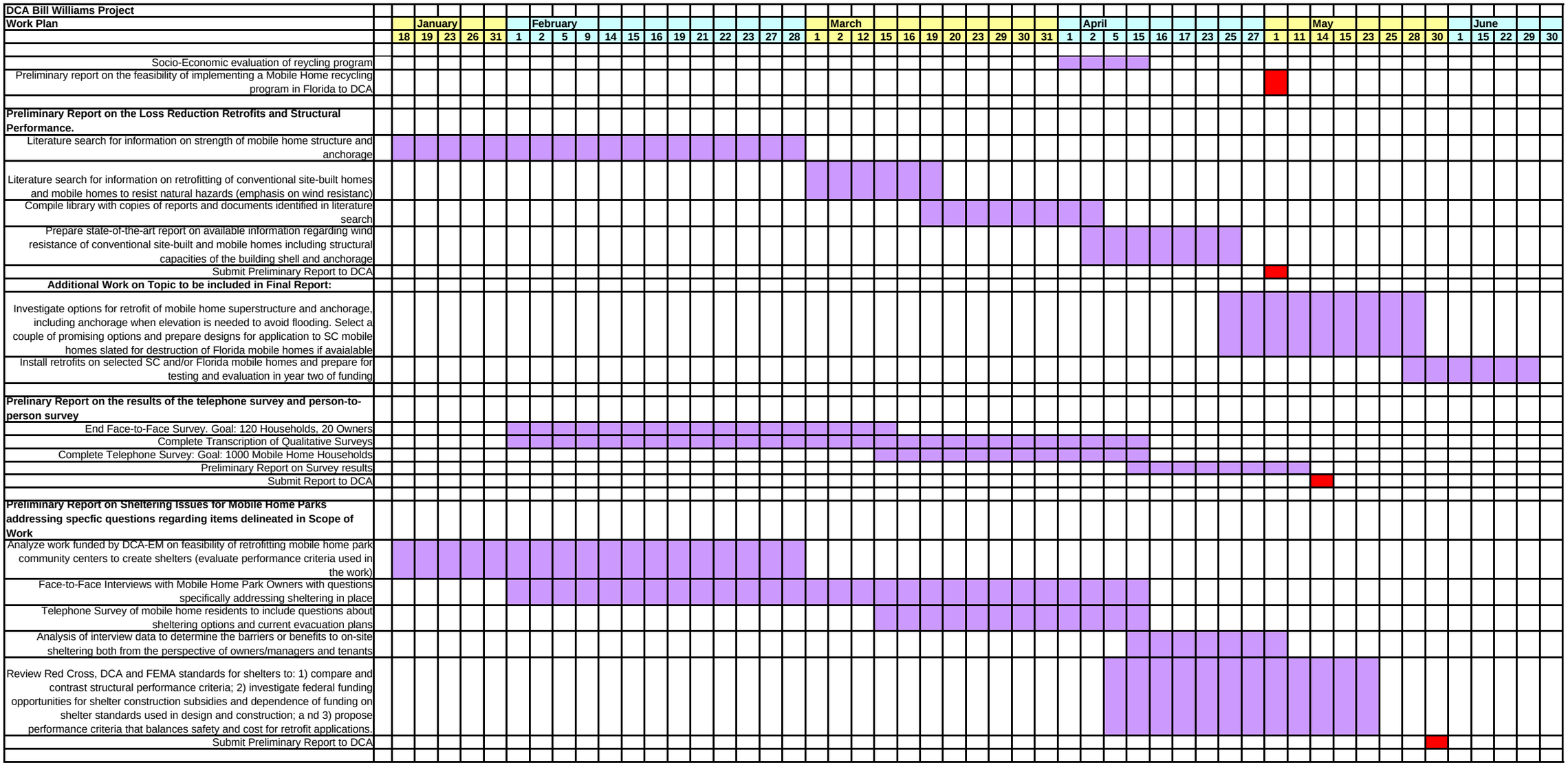
Work Plan and milestone chart detailing all tasks to be undertake, milestones, meetings, and other critical dates.
Report on the Regulatory Environment for mobile homes. Report should address each of the five research topics.
Report on the Structural Policy Environment
Analysis and report of regulatroy environment for other 4 topics
Submit Preliminary Report on Regulatory Environment to DCA
TELEPHONE SURVEY. Survey Instrument and Sampling Plan for Telephone Survey to collect information relevant to the 5 research topics
Analysis of statewide data of mobile home locations
Determine best plan for Sampling in Key Counties
Team meeting to Develop Draft Survey Instrument
Pilot Survey Instrument
Final Changes to Survey Instrument
Submit Survey Instrument and Sampling Plan to DCA
Preliminary Report on Land Development and Zoning Issues including the identification and Analysis of Alternatives that would mitigate current negative economic and regulatory impacts on mobile home parks.
Analysis of data to determine sample of counties for investigation
Gather zoning laws for up to 5 selected counties
Summarize key points in Zoning Laws
Analysis: What are some alternatives to mitigate the negative effect of zoning and land development on mobile home dwellers and park owners
Submit Preliminary Report to DCA
Qualitative Person-to-Person Survey Instrument and Sampling Plan. Survey to address, at a minimum, insurance and sheltering issues affecting mobile home residents, in five key representative areas.
Determine best plan for Sampling in Key Counties
Develelop Draft Survey Instrument
Pilot Draft Survey Instrument
Meeting with Regional Project Managers
Final Survey Instrument
Submit Survey Instrument and Sampling Plan to DCA
Preliminary Report on the Feasibility for a Mobile Home Recycling Program in Florida. Report shall include the identifcation and analysis of economic and regulatory incentives which would increase the chances of developing a successful recycling program for mobile home residents in the State of Florida
Search for programs in other states
Information gathering on operation, regulation and incentives used in mobile home recycling programs
Meet with Florida Department of Environmental Protection staff to explore regulatory environment constraints for implementing a recycling program in Florida
Collect data: housing options for low income families if "recycled" out of older more dangerous mobile homes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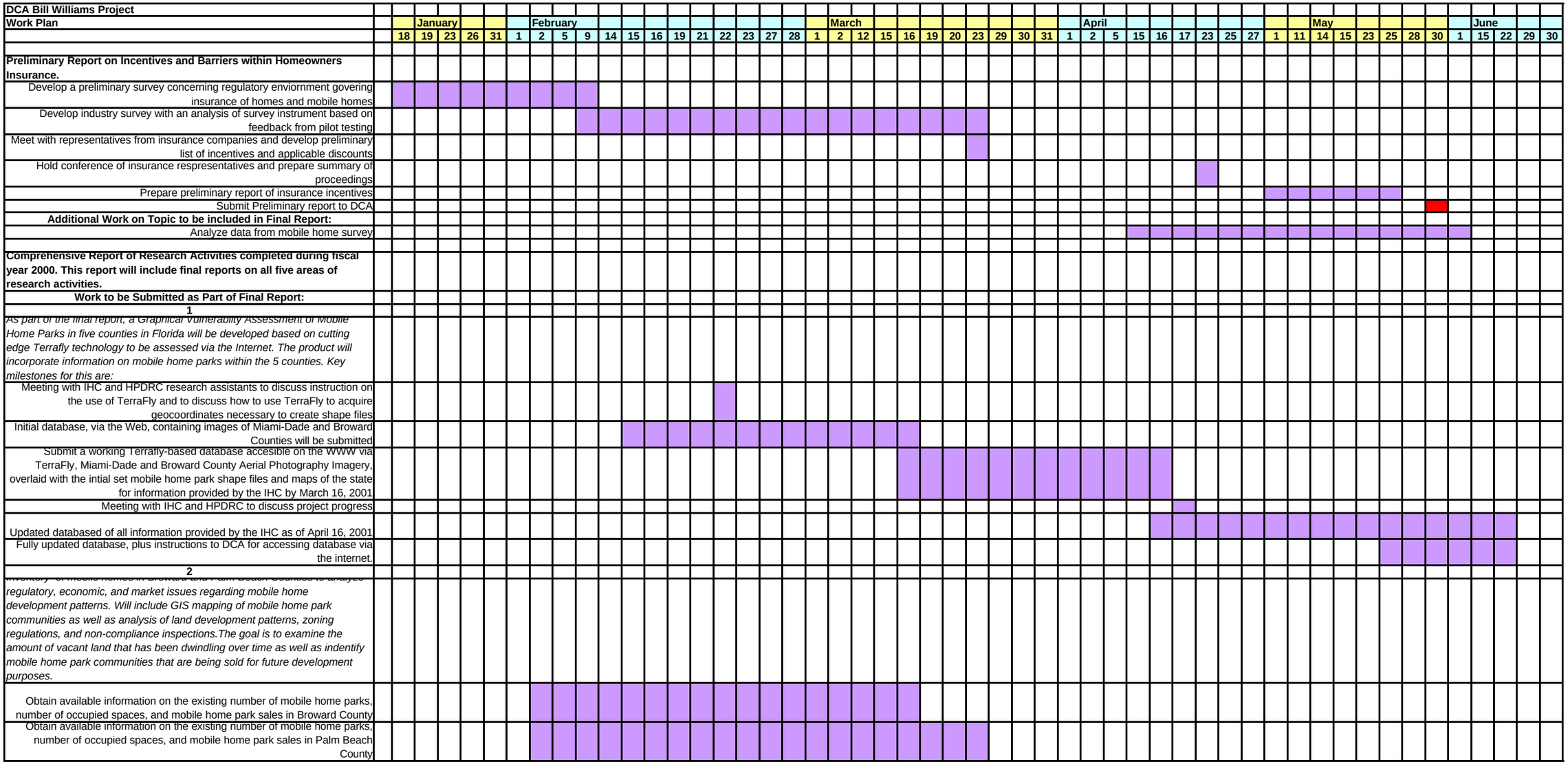
Socio-Economic evaluation of reycling program
Preliminary report on the feasibility of implementing a Mobile Home recycling program in Florida to DCA
Preliminary Report on the Loss Reduction Retrofits and Structural Performance.
Literature search for information on strength of mobile home structure and anchorage
Literature search for information on retrofitting of conventional site-built homes and mobile homes to resist natural hazards (emphasis on wind resistanc)
Compile library with copies of reports and documents identified in literature search
Prepare state-of-the-art report on available information regarding wind resistance of conventional site-built and mobile homes including structural capacities of the building shell and anchorage
Submit Preliminary Report to DCA
Additional Work on Topic to be included in Final Report:
Investigate options for retrofit of mobile home superstructure and anchorage, including anchorage when elevation is needed to avoid flooding. Select a couple of promising options and prepare designs for application to SC mobile homes slated for destruction of Florida mobile homes if avaialable
Install retrofits on selected SC and/or Florida mobile homes and prepare for testing and evaluation in year two of funding
Prelinary Report on the results of the telephone survey and person-to-person survey
End Face-to-Face Survey. Goal: 120 Households, 20 Owners
Complete Transcription of Qualitative Surveys
Complete Telephone Survey: Goal: 1000 Mobile Home Households
Preliminary Report on Survey results
Submit Report to DCA
Preliminary Report on Sheltering Issues for Mobile Home Parks addressing specfic questions regarding items delineated in Scope of Work
Analyze work funded by DCA-EM on feasibility of retrofitting mobile home park community centers to create shelters (evaluate performance criteria used in the work)
Face-to-Face Interviews with Mobile Home Park Owners with questions specifically addressing sheltering in place
Telephone Survey of mobile home residents to include questions about sheltering options and current evacuation plans
Analysis of interview data to determine the barriers or benefits to on-site sheltering both from the perspective of owners/managers and tenants
Review Red Cross, DCA and FEMA standards for shelters to: 1) compare and contrast structural performance criteria; 2) investigate federal funding opportunities for shelter construction subsidies and dependence of funding on shelter standards used in design and construction; a nd 3) propose performance criteria that balances safety and cost for retrofit applications.
Submit Preliminary Report to DCA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Preliminary Report on Incentives and Barriers within Homeowners Insurance.
Develop a preliminary survey concerning regulatory enviornment govering insurance of homes and mobile homes
Develop industry survey with an analysis of survey instrument based on feedback from pilot testing
Meet with representatives from insurance companies and develop preliminary list of incentives and applicable discounts
Hold conference of insurance respresentatives and prepare summary of proceedings
Prepare preliminary report of insurance incentives
Submit Preliminary report to DCA
Additional Work on Topic to be included in Final Report:
Analyze data from mobile home survey
Comprehensive Report of Research Activities completed during fiscal year 2000. This report will include final reports on all five areas of research activities.
Work to be Submitted as Part of Final Report:
1
As part of the final report, a Graphical Vulnerability Assessment of Mobile Home Parks in five counties in Florida will be developed based on cutting edge Terrafly technology to be assessed via the Internet. The product will incorporate information on mobile home parks within the 5 counties. Key milestones for this are:
Meeting with IHC and HPDRC research assistants to discuss instruction on the use of TerraFly and to discuss how to use TerraFly to acquire geocoordinates necessary to create shape files
Initial database, via the Web, containing images of Miami-Dade and Broward Counties will be submitted
Submit a working Terrafly-based database accesible on the WWW via TerraFly, Miami-Dade and Broward County Aerial Photography Imagery, overlaid with the intial set mobile home park shape files and maps of the state for information provided by the IHC by March 16, 2001
Meeting with IHC and HPDRC to discuss project progress
Updated databased of all information provided by the IHC as of April 16, 2001
Fully updated database, plus instructions to DCA for accessing database via the internet.
2
regulatory, economic, and market issues regarding mobile home development patterns. Will include GIS mapping of mobile home park communities as well as analysis of land development patterns, zoning regulations, and non-compliance inspections.The goal is to examine the amount of vacant land that has been dwindling over time as well as indentify mobile home park communities that are being sold for future development purposes.
Obtain available information on the existing number of mobile home parks, number of occupied spaces, and mobile home park sales in Broward County
Obtain available information on the existing number of mobile home parks, number of occupied spaces, and mobile home park sales in Palm Beach County

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